

Ocean Shores Pre-School, Inc.

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Volunteer Levy

Policy Statement

Ocean Shores Preschool is a non-profit organisation that is managed by a committee of parents. As we are a community run preschool volunteers are an integral part of the preschool and are essential to the operating and funding and to ensure we can keep preschool fees to a minimum. Our Preschool has an open door policy to parents/carers and involvement is encouraged on all levels. The levy is not a revenue raising venture rather an attempt to increase parents and family to become involved in a variety of capacities and a level they can offer. We recognise that parents and families have a vast knowledge base and expertise that will enhance what the preschool can offer as a community.

Strategies – How will it be done?

Ocean Shores Preschool will:

- Encourage volunteers to share a special talent or skill with the children such as playing an instrument, singing, demonstrating a craft or telling stories;
- Encourage parents to give a presentation if they have an interesting occupation or are employed in essential services;
- Provide parents with a Parent/Carer Volunteer form listing areas that they can become involved in;
- Take a \$50 volunteer levy payment at the start of the enrolment year which will be fully refunded after at least two hours of volunteer work has been completed for the year for Preschool;
- Record monies collected and refunded in a Volunteer register; and
- Bank any funds at the end of the year if parents have not completed their 2 hours of volunteering.

Evaluation

We would increase participation from parents and carers in varying aspects of the Preschool program and voluntary tasks.